

Farmington Valley Arts Center

Fall Arts Market Artist Agreement

Please read through the entire Artist Agreement. Following the terms and condition listed is essential to being approved to participate in the event at FVAC. Please bear in mind that this is a juried event. Submitting an application does not guarantee being selected to participate. You will not be required to submit any form of payment until you are approved.

Artist Space Rental

All artists will be responsible for supplying and setting-up their own table, chair, easel(s) and/or equipment. The Farmington Valley Arts Center (FVAC) agrees to rent an approximate 4'x10' space at a rate of \$50 for the event. A limited number of 2 ½' x 6' tables are available for \$10 on a first come, first serve basis.

Juried Artists

The Fall Arts Market is a juried event. In order for us to consider you for a space, you will be asked to submit high resolution images, as well as a representative listing of items to be displayed and sold at the event.

Items For Sale

All items available for purchase must be of a handcrafted or repurposed nature. FVAC reserves the right to limit the number of artists in each category or decline an application as to not compete with any studio artists or other approved guest artists. All Artists must submit photos of their work and participate in a full jury process. Any questions or comments can be sent to fvacfam@gmail.com.

Payment

Payment information is required for application but will only be processed upon acceptance. The rate per space is \$50. All applications are due no later than end of day on Thursday, June 30, 2022. Notification of acceptance will be no later than Friday, July 15, 2022.

Date & Time

The 2022 Fall Arts Market will take place on Saturday, October 1, 2022, from 10:00 am to 4:00 pm. Please have your display set up by 9:30 am the day of the event. Other arrangements can be made in advance with your assigned studio artist. We can provide contact information for your specified studio artist upon request.

Delivery/Removal of Merchandise

Artists are responsible for delivery, handling and removal of their work. Artists may set up their table between 8:30 and 9:30 am the day of the event. We ask that you remain open for business until the event ends at 4:00 pm. The Farmington Valley Arts Center is not responsible for any merchandise after the close of the event. All equipment, merchandise, as well as trash must be removed from the building before 5:30 pm.

Artist Space Assignments

The Fall Arts Market will take place in participating artists' studios, the two classrooms and Drezner Gallery. The members of the Event Committee will take participating artists' mediums into consideration when making space assignments.

Cancellation

A cancellation fee of no less than \$20 applies to all cancellations made between September 1st and September 15th. Cancellations that occur after September 15th will receive no refund.

Indemnification

The Farmington Valley Arts Center and their respective officers, artists and staff shall not be liable for any property damage or personal injury to artists, their employees or customers which may occur on or about any part of the subject premises, regardless of how such injury or damage may have occurred.

Marketing

If possible, please email high resolution images (300dpi) in jpeg format for advertising use. You agree that your merchandise, space and employees can be photographed for the duration of the event and the Farmington Valley Arts Center may use said images in publicity related to the event. The artist agrees to allow the Farmington Valley Arts Center to promote the event on their website, via blast email, and on any form of social media.

Parking

Parking at FVAC is limited to a large parking lot near Fisher Gallery and a smaller back parking lot. There is ample parking in and around the Avon Village Center complex. Artists may park in either lot to unload their merchandise. After unloading, we ask that artists park in non-FVAC parking areas around Avon Village Center. We want to be sure there is ample parking for those coming to the event. FVAC would like to remind all artists that these are public roads and all traffic laws apply.

Insurance, Liability & Compliance

The Farmington Valley Arts Center requires that all artists who sell merchandise of any kind at the Fall Arts Market possess a valid Business/Handmade Insurance Policy. Additionally, FVAC requires all artists possess and maintain a current Sales and Use Tax Permit for the State of Connecticut. You are required to collect sales tax for all merchandise sold and FVAC is not responsible for any violation of the CT State Tax Code committed by any of the artists.

Other Terms

- The artists shall occupy only the spaces assigned by FVAC.
- Walkways, doors and fire exits must be kept clear for safe access during the event.
- Shopping bags, boxes, and packing supplies are to be provided by the artists.
- The artists agree to price all merchandise and accompany all sales with a receipt.

We look forward to sharing this event with you!
The Farmington Valley Arts Center